Year 10  Career Education Program

Careers Education at Picton High School is concerned with development of
- skills,
- knowledge and
- attitudes
through a planned program of learning experiences.

This program will assist students to make informed decisions about
- school
- post school education,
- training and employment options
- participation in the community

Career development is a life long process. It involves
- developing work values,
- establishing a vocational identity,
- learning about career opportunities and
- trying out plans in all sorts of work situations.

The careers adviser is there to assist students with these processes, and to assist them in making sound vocational choices so that students will make sustainable transitions when leaving school.

The career education program attempts to foster the career development of students by encouraging them to develop an awareness of themselves, to take a realistic approach to decision making and to investigate as many career options as possible.
The Career Education is not just a program of lessons, but a collection of activities intended to stimulate students to explore and investigate and to make career decisions based on sound research and experimentation.

**Desired Student Outcomes**

- To learn about themselves in relation to work e.g. Interests, abilities, values, physical characteristics, personality;

- To understand about the work of work and its changing nature e.g. Organisation and structure, employer expectations, workplace conditions and practises;

- To have knowledge, skills and attributes which enable them to make career plans and decisions e.g. Types of decisions, significant influences, evaluation of consequences;

- To have knowledge and skills to implement career decisions and manage career transitions e.g. Job getting and keeping skills, post school education and training procedures, exit plans and pathway options.
Career Education Program

Year 10 Work Experience

Term 1
1 week block, Monday, 28th March to Friday 1st April 2011

Term 4
1 week block, November 2011 dates to be finalised.
Possible if completed first work experience

Please ensure work placement forms are completed with a black pen and that once the host employer has completed and signed their section that the parents then sign and date the appropriate areas to indicate they understand and agree to the information supplied by the employer

Careers Expo

Term 2, Thursday 9th June 2011

The Macarthur Careers Market is held each year and students from year 10 and year 12 attend. Students must attend with their school. The market includes representatives from universities, TAFE, private colleges, employment agencies and major employers.
Students can seriously research about careers and employment opportunities. It is unlikely that students will be exposed to such a large amount of information again.

Mock Interview (Term 4)
Mock Interviews offer students the opportunity to practice interviewing and sharpen their skills. Employers and community volunteers serve as the interviewer and provide feedback to the students on the following skills
- Verbal communication
- Non-verbal communication
- Appearance
- Attitude
- Maturity

A student who makes a favourable impression during an interview has a better chance of winning a job. With a more competitive labour market for teenagers, it is critical that students learn to hone this skill.
**Year 9 Work Experience**

Term 2
1 week block, Monday 20th June to Friday 24th June 2011
For students in the numbers line. Year 9 classes 1, 2, 3, 4

Term 3
1 week block, Monday 12th September to Friday 16th September 2011
For students in the letters line. Year 9 classes A, B, C, D

**Trade Skills Day**
Tuesday 20th October 2011 for all Year 9 students.
Students experience a range of activities which allow the development of employability skills and an opportunity to have a hands on approach to possible employment opportunities.

**Green / White Card - O.H.& S Requirement (Work Cover)**
Students wishing to complete this course can do so by enrolling in the course offered at school. If your career path or work experience takes you to a construction site then you must have this qualification. Examples include construction, cabinet making, plumbing, landscaping, electrician and tiler.
**Tertiary Education**

A link program is provided with Wollongong University and the University of Western Sydney for students who intend to follow an ATAR pathway in the senior years.  
School based apprenticeships  
Vocational Education  
Tafe delivered vocational education (known as T – Vet)

**Parent And Community Involvement**

As parents have a great influence on their children's career planning and decisions, it is important that they be involved in the Career Education program wherever possible. Such involvement would include:

- obtaining information about careers activities through newsletters and school websites,
- encouraging their child to actively participate in work experience programs,
- encouraging their child to contact with the Careers adviser regarding advice and assistance.
- offering support by being a host employer or mock interviewer
- supporting the careers education program in its endeavour to integrate the school with the local community and business